

Solution spotlight | Translations

Kingdom of Bahrain | 3 January 2023



With a full-time presence in Bahrain, Saudi Arabia and Jordan – and connections with clients across the MENA region – we understand the importance of having a high-quality, responsive translation service that can quickly and efficiently translate a wide range of corporate and personal documents from Arabic to English – and from English to Arabic.

While English is generally accepted as the language of business across the Middle East, certain statutory records, including a company's constitutional documents, may need to be maintained in Arabic (with an option to include an English translation). In government ministries and family businesses, Arabic is often used for routine communication, contracts, agreements, laws and regulations. Beyond that, business parties, financial institutions, courts, regulators and other bodies generate a wide range of materials in Arabic – and in turn may require documentation in Arabic. Organisations may need important documents translated quickly and confidentially into and from Arabic.

Our multi-national, experienced team of translators, based both in Bahrain and in Jordan, are qualified and accredited and understand regional business, regulatory language and cultural nuances, using that understanding to efficiently provide seamless translations of a wide variety of commercial and personal documents. Many of our professionals are bilingual and are well-versed in preparing legal and other documents in both Arabic and English.

How do we add value?

Our dedicated, multi-lingual resources carry out the entire – customised – process of establishing a company from start to finish. Our team has strong relationships with key decision makers – helping to complete processes smoothly and quickly without difficulties or delays.



Documents

Our team can translate a wide variety of corporate and personal documents including:

- Laws and regulations
- Company documents, including memorandums and articles of association
- Employment contracts
- Employment terms and conditions
- Financial reports
- Feasibility studies, business plans and market studies
- Agreements
- Prospectuses and investment placement memorandums
- Policies and procedure manuals
- Marketing materials, including brochures
- Material for - or on - websites

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